

RESOLUTION

TO:
POLICY AND RESOURCES COMMITTEE

4 JULY 2019

FROM:
PROJECTS SUB (POLICY AND RESOURCES) COMMITTEE

29 MAY 2019

3. **TERMS OF REFERENCE**

Members considered the Sub-Committee's terms of reference, noting that some amendments to reflect the role of the Capital Buildings Committee, Corporate Asset Sub (Finance) Committee and Procurement Sub (Finance) Committee would be appropriate, alongside reference to Deputy Chair/Vice Chair of the Policy and Resources Committee, and requested that an amended terms of reference be put to the Policy and Resources Committee for approval accordingly.

RESOLVED, that the terms of reference be received, and an amended version be put to the Policy and Resources Committee for approval in light of comments made by Members.

Projects Sub (Policy and Resources) Committee

Composition

- The Chairman and one Deputy Chairman/**Vice Chair** of the Policy and Resources Committee
- Four Members appointed by the Policy and Resources Committee
- Two Members appointed by the Finance Committee
- Up to four Members be co-opted from the Court of Common Council with relevant experience.

Terms of Reference

To be responsible for: -

- Authorising individual projects **that are not within the scope of the Capital Buildings Committee's terms of reference** on behalf of the Policy and Resources Committee at each stage of the City's agreed Project Approval Process;
- Making proposals to the Resource Allocation Sub-Committee/the Policy and Resources Committee for projects to be included in the capital/supplementary revenue programme;
- Overseeing the City Corporation's programme of projects, excluding those within the remit of the Cyclical Works Programme (although these may be called-in by the Projects Sub-Committee) to ensure their delivery within the parameters set by the Resource Allocation Sub-Committee.
- Overseeing the City Corporation's programme of projects, excluding those within the remit **of the Capital Buildings Committee and** Corporate Asset Sub-Committee, to ensure their delivery within the parameters set by the Resource Allocation Sub-Committee;
- Monitoring the procurement arrangements for capital and supplementary revenue projects and advising the Finance Committee of any issues; and
- Periodically reviewing the City Corporation's project management processes and procedures.